

AGENDA

Meeting: WESTBURY AREA BOARD

Place: Bratton Jubilee Hall, Melbourne Street, Bratton, Westbury, Wiltshire, BA13 4RW

Date: Thursday 7 April 2016

Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email roger.bishton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

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Cllr David Jenkins	Westbury North	01373 823605 07941 201637	david.jenkins2@wiltshire.gov.uk
Cllr Gordon King (Chairman)	Westbury East	01373 822650 07454 274266	gordon.king@wiltshire.gov.uk
Cllr Jerry Wickham (Vice-Chairman)	Ethandune	01380 870476 07980 701617	jerry.wickham@wiltshire.gov.uk

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Items to be considered	Time
1. Chairman's Welcome and Introductions	
2. Apologies for Absence	
3. Minutes (<i>Pages 1 - 14</i>) To confirm the minutes of the meeting held on 4 February 2016.	
4. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. Chairman's Announcements (<i>Pages 15 - 16</i>) To note the following items for information:- <ul style="list-style-type: none"> • Health and Wellbeing Groups • Clean for the Queen – The Chairman will make an announcement at the meeting. 	
6. Health and Wellbeing Groups Sue Geary, Head of Commissioning - Community Services, will make a presentation on Health and Wellbeing Groups and answer any questions. The Community Engagement Manager will explain the process for the appointment of an Older People's Champion.	
7. Partner and Community Updates (<i>Pages 17 - 40</i>) To receive updates from our key partners. Some reports have been received and are included in the pack. <ul style="list-style-type: none"> • Wiltshire Police • Wiltshire Fire & Rescue Service • Local Youth Network • BA13+ Community Area Partnership • Healthwatch Wiltshire • Wiltshire Clinical Commissioning Group • Town and Parish Councils 	
8. Local Highways Investment Fund 2014-2020 (<i>Pages 41 - 60</i>) To agree a proposed road resurfacing and maintenance programme with a list of proposed local schemes for 2016/17. Peter Binley, Head of Highways Asset Management & Commissioning will be attending to present his report.	

9. **Community Area Transport Group** (*Pages 61 - 66*)

To receive the notes of the Westbury Community Area Transport Group meeting held on 18 March 2016 and to consider the recommendations set out in the notes.

10. **Westbury Community Area Grants 2015/2016** (*Pages 67 - 68*)

A report by the Community Engagement Manager is attached providing an update on grant funding applications from 1 April 2015 to 31 March 2016.

11. **Future Meeting Dates**

The next meeting of the Westbury Area Board will take place on:

Thursday 2 June 2016 at The Laverton, Westbury, BA13 3EN

Future Meeting Dates

- Thursday 4 August 2016 at Hawkeridge and Heywood Village Hall,
5A Church Road, Heywood, BA13 4LP.
- Thursday 6 October 2016 at The Laverton, Westbury, BA13 3EN.

MINUTES

Meeting: WESTBURY AREA BOARD
Place: The Laverton Hall, Bratton Rd, Westbury BA13 3EN
Date: 4 February 2016
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Senior Democratic Services Officer), Tel: 01225 713035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker, Cllr David Jenkins, Cllr Gordon King (Chairman) and Cllr Jerry Wickham (Vice Chairman)

Wiltshire Council Officers

Liam Cripps, Community Engagement Officer
Roger Bishton, Senior Democratic Services Officer
Phoebe Brazier, Community Youth Officer
Nicole Smith, Head of Housing Operations & People

Town and Parish Councillors

Westbury Town Council – Cllr David Bradshaw, Cllr David Tout, Keith Harvey (Town Clerk)
Bratton Parish Council – Cllr John Bartram,
Coulston Parish Council
Dilton Marsh Parish Council – Cllr Alison Irving
Edington Parish Council – Cllr Mike Swabey
Heywood Parish Council – Cllr Keith Youngs

Partners

Wiltshire Police – Inspector James Brain, Carolyn Deverall
Wiltshire Fire and Rescue Service
Wiltshire NHS
BA13+ Community Area Partnership – Carole King, Phil McMullen

Total in attendance: 41

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>An apology for absence was received from Michael Franklin, Partnerships & Community Engagement Manager, Wiltshire Fire & Rescue Service.</p>
3.	<p><u>Minutes</u></p> <p><u>Resolved:</u></p> <p>The minutes of the previous meeting held on 10 December 2015 were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Matters Arising</u></p> <ul style="list-style-type: none"> • Child Poverty At the last meeting of the Area Board, the Chairman reported the success of a Workshop on the attainment of disadvantaged children, which had been held at Matravers School on 13 October 2015. Following on from this an action plan was being drawn up which so far included the establishment of cooking clubs, information technology workshops together with other leisure and recreational activities. Champions had been appointed to explore the possibility of other activities which might be popular and then to liaise with the Chairman and Community Engagement Manager to take forward. • Dilton Marsh – Weed Killing A the last meeting, Cllr JA Moody from Dilton Marsh Parish Council referred to the poor maintenance of roads particularly in the Dilton Marsh area and the amount of weeds ha needed clearing. The Area Board requested that details of a weed killing programme be made available at the next meeting. <p>Wiltshire Council was reviewing its services as it shaped the future of its highway programme from April 2016. Following feedback from town and parish councils, part of that programme would be reintroducing the Parish Steward Scheme. There would be 18 stewards appointed serving their own group of parish and town councils in the county. It would replace the community days scheme where a group of officers provided one day's work of activities within an extended time period.</p> <p>Under the new scheme, parishes would have regular visits for minor works providing a much more frequent service. The parish stewards would report issues and undertake repairs and maintenance themselves, meaning they would be a 'one stop and done' service. The stewards would help prioritise the needs of their patch including roads, pathways, drainage and verge maintenance. Their remit could include painting</p>

railings, highways strimming and undertaking minor pothole repairs.

Over the next few months, parish and town councils would be advised of the new arrangements and attendance programmes.

People who wished to report a highways issue could do so using the MyWiltshire App, by the [council website](#) or by calling 0300 456 0105.

- **NHS Health Checks** At its meeting on 10 December 2015, the Westbury Area Board received the Chairman's Announcement about NHS Health Checks.

However, during discussion some members noticed that it was stated that everyone between the ages of 40 and 74, who had not been diagnosed with certain conditions or was otherwise ineligible, was invited every five years to have a free NHS Health Check. They asked that an enquiry be made if those over the age of 75 years were likewise eligible and, if not, why?

The NHS health check was intended for people up to the age of 74, invitations being sent during the month/year of their 40, 45, 50 etc. birthday. Surgery's already offered over 75's regular health checks (in some cases annually), and that was why the 5 yr invitation process stopped at 74.

5. Declarations of Interest

There were no declarations of interest made at the meeting.

6. Chairman's Announcements

The Chairman made the following announcements:-

- **Wiltshire Passenger Transport Review** Wiltshire Council was undertaking a review of Wiltshire Council supported bus services as part of a wider review of all areas of Wiltshire Council's passenger transport remit.

The Council had already completed a pre consultation assessment, (details can be found via this link (www.wiltshire.gov.uk/localtransportplan3)).

A broader consultation was now taking place to hear the views of residents. The Council had made no decisions and would like to see how far members of the public agreed or disagreed with the presented options, or make alternative suggestions. Consultation documents could be viewed from the 11 January 2016 on the Council's consultation portal <http://consult.wiltshire.gov.uk/portal>.

Hard copies of the consultation material including questionnaires were available at local libraries and at main council offices from the 11 January

2016. Questionnaires were also available on buses operating a journey that was funded by Wiltshire Council, and could be sent out on request.

The consultation will be open until to 5pm on the 4 April 2016.

- **Wiltshire Online Programme – Broadband Update** The announcement provided:
 - An overview on coverage to date
 - Detailed information on the new Universal Service Commitment scheme
 - Update on Phase 1 & Phase 2
 - Signpost to website for further information

Full details were available to see at www.wiltshireonline.org

7. Partner and Community Updates

The Area Board received the following updates from key partners:-

- **Wiltshire Police** Inspector James Brain, Community Policing Team Inspector, Trowbridge & Warminster, introduced and explained the Police report based on what was happening in the Westbury Community Area, full details appeared in the agenda pack..

He explained that the Community Policing Team pilot had now completed its 10 week mark and the general feedback was positive. The Chief Constable has stated that this 'one team' approach, which was being further developed, was the most effective way to deliver local Policing and he had instigated a scoping exercise with a view of rolling out this Policing model across the entire Force Area later in 2016.

Inspector Brain reported that Sergeant Pete Sparrow, his Community Policing Team Deputy, had moved to another area of the Force as Acting Inspector and had been replaced by Sergeant Louis McCoy, who had previously worked in the Chippenham area and had 13 years of Policing experience in a variety of roles across Wiltshire Police.

The Chairman introduced and welcomed Carolyn Deverall, Out of Court Disposal Manager, who was attending to explain Restorative Justice. She explained that the Office of the Police & Crime Commissioner had funded the post of Restorative Justice Co-ordinator and the Wiltshire model was still being developed. However, to date there had been some positive outcomes with some conversations having taken place with both victims and offenders. It was stressed that any conversations with either party were carried out on a purely voluntary basis.

- **Wiltshire Fire & Rescue Service** The update report was received and noted.

The Chairman introduced and welcomed Chief Fire Officer Darren Gunter,

currently CFO for Dorset Fire & Rescue Service but Chief Fire Officer for the new combined Dorset & Wiltshire Fire & Rescue Service from 1 April 2016. Mr Gunter was attending the area board meeting in order to explain the new service.

Mr Gunter illustrated his talk by showing a short film entitled *Changing & Saving Lives...Together*. He explained that the public would not notice any change in the service provided except for the name. Both services already did more than just put out fires and undertook a range of prevention activities. The Service intended to:-

- work in some key areas, such as identifying those people who might be cold in their homes during winter and support and signpost them to other agencies to take action.
- work with public health partners to reduce avoidable illnesses.
- work with families and individual young people to support them in making safer and healthier choices.

This was reflected in the following four priorities;

- 1) Help individuals to make safer and healthier choices.
- 2) Protect individuals and the environment from harm.
- 3) Be there when needed.
- 4) Make every penny count.

It was noted that a new safety centre was to be provided in Swindon and it was suggested that this might be better strategically provided to cover the whole area to be covered by the combined authority in or near Salisbury. Mr Gunter informed the meeting that there already existed a safety centre in Bournemouth and he hoped that it might be possible to provide an additional centre in Salisbury to cover the Trowbridge & Salisbury area.

Mr Gunter also explained that the government had moved responsibility for the Fire & Rescue Service to the Home Office from the Department for Communities & Local Government. The move would deliver the government's manifesto commitment to deliver greater joint working between the police and fire service. It would pave the way for improvement in local fire and policing by providing clear leadership, supporting greater collaboration and delivering value for money for taxpayers. It would also allow the government to share good practice more effectively on areas such as procurement and prevention. The government recently consulted on proposals to enable Police and Crime Commissioners to take on greater responsibility for fire services at local level.

The Chairman thanked Mr Gunter for his interesting and informative

presentation.

- **BA13+ Community Area Partnership** An update report which was received and noted.
- **Healthwatch Wiltshire** An update report was received and noted.
- **Wiltshire Clinical Commissioning Group** An update report was received and noted.
- **Town and Parish Councils**

(a) **Westbury Town Council** Cllr David Bradshaw, Mayor, reported on recent work and activities carried out by Westbury Town Council, which included:

- Setting the town precept for 2016-17 at £394,427 (Band D charge £87.75), this being the total money the town council receives to spend on its services. This represented an increase of 26p per week on the tax for a band D property.
- The Council's Delegation of Services Working Group were currently in discussions with Wiltshire Council with regard to taking over responsibility for certain services, such as allotments in Queen's Road and flower beds in the town centre. The Town Council had agreed to accept the transfer of the public toilets in High Street and Warminster Road by a seven year lease with effect from 1 April 2016.
- The Town Council was currently advertising for two town caretakers to supplement the services provided by Wiltshire Council. Their remit would be to litter pick in the town centre, keep footpaths clear of litter, dog mess and cutting back brambles, cleaning road signs and bus shelters and some weeding and small maintenance tasks.
- Arrangements were being made for the beacon on the White Horse to be lit on the Queen's Birthday, 21 April 2016, by the Lord Lieutenant of Wiltshire.
- It was reported that the road from Hawkeridge Road to the end of The Ham to the entrance of the West Wilts Trading Estate would be closed from 29 February to 29 April 2016 for roadworks, the alternative route being through the Trading Estate.

(b) **Dilton Marsh Parish Council** Cllr Alison Irving reported that to celebrate the Queen's Birthday there would be a community picnic on the playing field. The Parish Council would be contributing with other parishes in the area to taking over responsibility for the Speed Indicator Device (SID).

(c) **Bratton Parish Council** Cllr John Bartram reported that plans were being developed to celebrate the Queen's Birthday on 21 April. Bratton Parish Council would also be contributing to the transfer of responsibility for the SID and was participating in the development of the Community Emergency Plan.

(d) **Edington Parish Council** Cllr Mike Swabey stated that Edington Parish Council was also involved in the development of the Community Emergency Plan and was participating in the process of compiling a Neighbourhood Plan.

Wiltshire Wildlife Trust Ltd Jessica Thimbleby, from the Wiltshire Wildlife Trust Ltd reported that Wiltshire Wildlife Trust Education Officers had continued running their waste workshops at primary schools in Westbury. In November the team spent the day at Matravers School running an Eco Dragons Den which asked students to think about local environmental challenges and develop an idea, campaign or prototype to help resolve the issue - winning ideas included a machine to help with dog fouling and a campaign to clean-up local rivers.

The Trust had run sessions for local Rainbows, Brownies, Cubs and Guides helping them achieve badges by completing activities such as making bird feeders and other items out of waste. Staff from the Waste & Recycling Team at Wiltshire Council joined Wildlife Trust's Waste Team and knocked on 559 doors in Westbury to answer resident's questions about recycling and to make sure they knew what could be recycled in their black box and blue-lidded bin. A clothes swap was run at Suave and also a Christmas Jumper making workshop.

As the project was due to an end in Westbury, the Trust would be launching a cotton bag competition, sponsored by Hills, which would give each primary school pupil in the town a bag on which to design an environmental message. The Trust would also be running a Spring Seed event at half-term on 18 February 2-4pm in the library, making seed bombs among other planting fun. The Trust was working with local groups to complete the wall-hanging and writing a toolkit for community groups to use to encourage recycling and reducing waste in their area.

8. Delivery and Demand of New Housing

Nicole Smith, Head of Housing Operations, Wiltshire Council, made a presentation in which she explained the demand for affordable housing in the Westbury Community Area.

She explained that national housing policy was to:

- Increase owner-occupation including low cost options
- Make best use of existing social housing stock
- Reduce burden on public sector (housing benefit bill)

- Increase supply of new homes
- Promote independent living in the community

Wiltshire's priorities were:

- Ensuring there are a range of housing options available to meet needs
- Promoting home ownership housing
- Enabling provision of homes for the most vulnerable
- To help people to achieve independence and choice enabling them to live at home for longer
- To improve the quality and make best use of existing stock

The following would be used to assist in assessing the need for additional housing:

- The core strategy
- Strategic Housing Market Assessment
- Town and parish surveys
- Under-occupation and overcrowding data
- Demographic trends & census updates
- Existing stock information
- Re-let supply
- Housing register

It was pointed out that Westbury Community Area had, at 13.3% of all households, average levels of social rented accommodation compared with the Wiltshire average of 14.7%. The current highest demand was for one-bedroom affordable homes (28 households) and the next highest was for two-bedroom homes (20 household) which had been constant in the last few years.

Nicole Smith explained that the next steps were:

- Commissioning research at community area level
- Developing housing strategy & agreeing priorities
- Work with local communities & partners to understand local need and deliver new homes
- Consider options to increase choices for those not able to meet needs in open market
- Respond to national policy changes

9. Update on Tarmac Site

The Chairman introduced Jonathan Toyne, Senior Estates Manager and David Daniels, PR Consultant working for Tarmac where were attending to explain Tarmac's proposals for the demolition of its former cement works to the north of Westbury.

Mr Toyne explained that in September 2015 Tarmac announced that it wished to

demolish the Company's former cement works at Westbury. The demolition activities, as explained in the submission to Wiltshire would be as follows:-

- Early demolition of all redundant production facilities associated with the former cement works phased around the ongoing local distribution of cement from the site.
- Targeted water sprays and water curtains to be used to contain dust emissions.
- Hazardous materials to be removed under controlled conditions in advance of demolition commencing.
- Use of pulverising and shearing techniques rather than impact equipment to minimise noise.
- Demolition of the chimney by controlled use of explosives.

Mr Toyne pointed out that the demolition of the chimney would take place towards the end of the six month programme and would possibly take place in July or August 2016. It would be necessary to liaise with Network Rail as to precisely when the demolition could take place bearing in mind the very close proximity of the main railway line from London to Devon and Cornwall.

It was noted that a meeting would be held at The Laverton, Westbury on 17 March in which the proposals would be fully explained to the public.

Mr Toyne went on to explain that it was planned to publicise the actual demolition of the chimney and hoped that it could be regarded as a special event with possibly a celebrity or a school child activating the demolition.

The Chairman, on behalf of the Area Board, thanked Jonathan Toyne and David Daniels for attending the meeting to explain the proposals.

10. Legacy Campaigns Presentation 2016

Liam Cripps, Area Engagement Manager, informed the Area Board of the legacy campaigns planned for 2016.

They included:

- Clean for The Queen – national campaign to be launched in March and end in May.
- The Queen's 90th birthday celebrations
- Cycling and walking events including Cycle Wiltshire
- Big Pledge – make a difference to your health and wellbeing – be part of the Road to Rio Challenge
- The Olympic and Paralympic Games in Rio de Janeiro

There would be celebrations across the UK throughout the year including a

concert, birthday parade and giant street party. Communities all over the country would be holding street parties to coincide with one taking place on The Mall on Sunday 12 June. In preparation for the street parties there would be Clean for The Queen tidy up of local areas, which would involve litter picking around community areas.

Westbury residents were all encouraged to hold a street party and organise a Clean for The Queen day - there were guides available with all the information and advice needed to get started. This year the Olympics and Paralympics was due to take place in Rio de Janeiro, Brazil throughout August and September. There were a number of ways to get involved and support this global sporting event in Wiltshire.

School games would be held across the county. Individual and multiple schools would be putting on outdoor athletic events for their children, interschool games allowing children from different schools to compete against each other, meet new people and have fun doing sport. Wiltshire Council would once again be handing out grants to up and coming athletes in the county through Funding Future Olympians and Paralympians grant scheme. The annual fundraising dinner would be taking place in March, and the public was being encouraged to donate a raffle or auction prize for this fantastic cause.

Cycle Wiltshire would once again take place in Salisbury on 7th and 8th May and the event village would have a Rio theme for this year. Members of the public were being encouraged to participate in the sportive or enjoy a great family fun day out at the event Big Pledge 'Road to Rio'. The Big Pledge 2016 was focussed on getting people active and making a difference to their health and wellbeing. As it is an Olympic year the theme for this year's Big Pledge was 'Road to Rio' which would take place from 3 June – 29 July 2016. Participants would complete varied distances on 'The Road to Rio' by walking, swimming, running or rowing . Entrants could take part as an individual, group or community, and this year all 18 community areas in Wiltshire would be in competition to see who could travel the furthest and make it all the way to Rio de Janeiro.

Liam Cripps explained that key events would be launched within a month and he appealed for help in organising these events and activities.

11. Campus Working Group

The Chairman provided a verbal update at the meeting.

It was noted that Cllr John Thomson and associate director Laurie Bell recently visited Westbury to discuss future options for the town, but in particular the provision of a community hub. Currently, Westbury was not one of the seven approved campuses, however, having visited the town and looked at the possible options, Cllr Thomson and Laurie Bell agreed that plans to make improvements to the existing library building to provide a community hub should be progressed. It was considered that this would deliver a positive interim solution whilst the neighbourhood plan was developed, which would reflect the

regeneration of the town in the context of future development and growth.

Subject to feasibility, the plans for the library would look to include the provision of flexible community space, an automated system that extended operating hours and allowed self-access by the local community, the provision of a stair lift to improve accessibility and redecoration as required. The provision of a new community hub was supported by Cllr John Thomson and he recognised the need to increase the offer to local residents in Westbury.

The Chairman advised that the plans would be presented at a future area board meeting and confirmed that parish councils in the Community Area would be involved in the provision of the community hub.

12. Development of Youth Activities in the Westbury Community

Phoebe Brazier, Community Youth Officer, presented an update from the Local Youth Network, which had been circulated with the agenda pack.

Consideration was given to five grant applications for youth activities.

Resolved:

(1) To approve the following applications:-

- **Grant 196: The full £5,000 to Westbury Youth Football Club for the grounds maintenance project.**
- **Grant 213: The full £1,323.63 to Bratton Youth Club for engagement materials.**
- **Grant 235: The full £5,000 to Westbury Youth Club for start-up resources, DBS checks & training.**
- **Grant 234: The full £3,044.85 to Matravers Combined Cadet Force for equipment.**

(2) To not approve the following application, on the grounds that it did not qualify for grant aid:-

- **Grant 78: The full £4,800 to All Instruments for instruments and workshops.**

13. Community Area Grants

Consideration was given to a report by the Community Engagement Manager in which councillors were asked to consider funding from the 2015/16 Area Board Grants Budget, all of which met the grants criteria. After receiving brief

statements from the applicants giving reasons for the requests:

Resolved:

(1) Application 1668 - 656 Squadron Association

To refuse the application for a grant of £835.00 to upgrade the 656 Squadron Association website on the grounds that, although the application meets the grants criteria and although the website is administered in Westbury, there is limited direct relevance to the local area and therefore the impact for the community could not be justified.

(2) Application 1678 – West Wilts Society of Model Engineers

To approve a grant of £850.00 towards a new Pillar drill for West Wilts Society of Model Engineers training workshop.

(3) Application 1575 – Dilton Marsh Local History Society

To approve a grant of £1,000.00 towards a project to map the timeline of the village history.

(4) Application 1717 – Westbury Shed

To approve a grant of £957.00 towards the cost of building a shed on allotments off Queen's Road, BA13 3NN for Westbury Men's Shed, a local group to promote general wellbeing and healthy lifestyles for retired and other men who were looking to use their time constructively and enjoyably.

(5) Application 1716 - Westbury Shed Start Up Package

To approve a grant of £962.55 towards the cost of setting up a Westbury Men's Shed, on the proviso that the scheme is rolled forward and financed from the Area Board Grants Budget for 2016/17.

The Chairman reminded the meeting that at the last meeting initial consideration was given to the following delegation:

That in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support community projects from the delegated budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.

Whilst Members had some support for the proposal, some felt that the Community Engagement Manager should consult with all four members of the Westbury Area Board rather than just the Chairman and the Vice-Chairman.

	<p>The Area Board had agreed to defer consideration of this proposal until the next meeting to allow further discussion and consultation to take place.</p> <p>After some discussion,</p> <p>Resolved:</p> <p>That in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the four Members of the Area Board, may authorise expenditure to support community projects from the delegated budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.</p>
14.	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on Thursday 7 April 2016 at Bratton Jubilee Hall, Melbourne Street, Bratton, BA13 3EN.</p>
15.	<p><u>Mr Keith Harvey</u></p> <p>The Chairman informed the meeting that Mr Keith Harvey would be retiring as Clerk to Westbury Town Council with effect from 31 March 2016 and therefore, this would be the last Area Board meeting that he would be attending in that capacity.</p> <p>The meeting wished Mr Harvey every happiness in his retirement and thanked him warmly for his diligent work and very sound counsel over many years.</p>

Chairman's Announcements

Subject:	Health and Wellbeing Groups
Officer Contact Details:	Sue Geary (Head of Community Commissioning) sue.geary@wiltshire.gov.uk 01225 713922

Health and Wellbeing Group?

The Council is proposing that each Area Board establishes a Health and Well Being Group. Health and Wellbeing Groups are intended to provide a community led local forum to facilitate the coordination of joined up services for older people living within a community area. They are intended to gather the views of local older people and ensure these views are represented at the local Area Board. The groups will focus on working with community commissioners to identify the needs of a local population and support the development of services that will meet these needs.

What will they be expected to do?

It is anticipated the groups will identify how best to co-ordinate support for vulnerable people in their area in a way that that is more inclusive than the current good neighbour service and makes best use of the existing community capacity.

Each Health and Wellbeing Group will reflect the needs of its local community and different area boards plans will reflect this however the intention is that the Health and Wellbeing Group will ensure wellbeing and community resilience is a key priority for Area Boards and the Group will support community initiatives.

It is anticipated that Health and Wellbeing Groups will draw on local resources and assets in order to generate support for local initiatives. Funding previously used to commission the Good Neighbours Service will be devolved (ring fenced) to the Area Boards to support local initiatives identified by the Health and Wellbeing Groups.

Health and Wellbeing groups can respond to local challenges and make the best use of local assets including local knowledge, resources and voluntary organisations.

The Council Adult Care Community Commissioners can work closely with members, customers and key stakeholders to respond effectively to local needs while coordinating county wide solutions where required.

The groups will promote links between universal services (including leisure and libraries) and services that support specific customer groups including older adults or those with a disability.

Chairman's Announcements

Who would be part of a Health and Wellbeing Group?

This would be decided by each Area Board. It is suggested that the Community Engagement Manager, the Older Peoples' Champion, Unitary and Parish Councillors, CCG Care Coordinators, Healthwatch, Representatives from the Voluntary Sector should be included.

When can an Area Board commence work on Health and Wellbeing Groups?

Anytime. A number of Area Boards have already planned meetings to start their Health Well Being Groups. In approximately 6 /9 months' time there will be a review of progress being made to establish these groups and a report highlighting good examples of the work being undertaken

Further Information

Please contact Sue Geary Head of Community Commissioning at the Council for further information and support to establish your Health and Well Being Group.



WESTBURY AREA BOARD **Thursday 7th April, 2016.**

Welcome to the annual report from your Community Policing Team (CPT).

Over the period since our last report, we have been looking at how we can develop our CPT and have held several staff engagement sessions across the teams. In addition to this, we have met with a number of community groups and listened to their views. It is clear that across all the forums we have engaged with, we are all sharing a common goal of “keep me safe, protect my community”. We are looking at improved ways to communicate via a number of channels that are open to us, from social media to face to face meetings. We will continue to balance our resources against the threats, harms and risks in your community, working in line with our control strategy to address the issues that matter to you. We have moved away from a statistics lead report but be assured, if it is happening in your community and affects you, we will tell you.

The end of March will see us entering the pre re-election period for the Police and Crime Commissioner, also known as purdah. It is important to stress that it is business as usual for the Wiltshire Police. Your local CPT are apolitical and we are here to work with our communities to address the issues that are most important to you, as I am sure you will appreciate it is not for us to comment on the upcoming elections.

Horizon - <http://www.wiltshire.police.uk/horizon> - 101

I would like to take this opportunity to introduce you to Horizon. Being a victim or witness of crime can be distressing and traumatic. .

From October 2014, we were given the responsibility for delivering non-specialist services to victims of crime. Horizon Victim and Witness Care has been established to ensure that every victim of crime benefits from the best possible integrated support service according to their needs.

Horizon have been designed to provide the help and support needed relevant information and advice with links to other partner organisations that can assist you.

feedback@wiltshire.police.uk

Horizon Victim and Witness Care is a new team of police staff which will help to provide a co-ordinated, consistent end-to-end service for victims and witnesses. This is from their first point of contact with Wiltshire Police, through the whole criminal justice process.

Working with partner agencies, Horizon will provide an enhanced service to support victims and witnesses when they need it most.

How can they help?

- A dedicated Victim and Witness Care Officer to victims of crime identified as most vulnerable
- Support and guidance throughout the criminal investigation process
- Simplified process for victims
- Greater level of co-ordinated end-to-end care for victims who need it most
- A schedule of contact between the victim and Wiltshire Police - victims will be able to say when and how they wish to be contacted
- Signposting to relevant national and local services where appropriate
- Improved quality of outcomes for victims and witnesses, working closely with key partner agencies
- If you require further practical and emotional help, we can refer you on to Victim Support

The victims and witnesses eligible for an enhanced service are:

- Vulnerable victims
- Intimidated victims
- Persistently targeted victims
- Victims of serious crime

These victims will be allocated a dedicated Victim Care Officer who will conduct a detailed assessment of their needs.

The Victim Care Officer will provide a single point of contact for the victim or witness to receive information and updates on their case. Victim Care Officers will agree a schedule of contact with the victim and be able to signpost them to partner agencies and more specialist local and national services when appropriate, such as Wiltshire Bobby Van Trust.

Wiltshire Control Strategy

We are continuing to base our Policing activities on the control strategy and working with the 4 P's, Prevent, Pursue, Protect and Prepare. Under this strategy we are looking to maintain our consistent approach to addressing the threat, harm and risk that causes the greatest harm to your communities and this is a daily evolving situation that requires a degree of fluidity. We have chosen not to include the diagram setting out our control strategy in this report but I need to emphasize that this is key in how we go about our daily business. A cross cutting theme of the control strategy is our young people and those who are more vulnerable and need safeguarding. In addition, those who are victims of domestic abuse are all in deserving need of a professional response and support. Our control strategy

meets with Horizon here and works together to support those in need and focus our energies and resources in the most productive direction.

Community Messaging

Below is a link to Chief Constable Mike Veales monthly column which was posted onto the Community Messaging forum <https://www.wiltsmessaging.co.uk/> . This highlights the areas recently covered in our previous community reports. I would encourage you all to sign up to the Community Messaging as it is a key component of how Wiltshire Police are looking to engage with our communities. This month we have seen bulletins around action fraud, child sexual exploitation, and the force bravery awards as well a number of witness appeals.

https://www.wiltsmessaging.co.uk/da/140468/Chief_Constable_Mike_Veales_monthly_column_March.html

As always, we welcome any feedback that you may have and it is important to hear your views in how we can find the balances and address the issues that affect your communities. Please continue to leave your feedback at feedback@wiltshire.police.uk

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Local Crimes.

There has been a rise in Non dwelling burglaries and theft from motor vehicles across the area. The majority have involved properties and vehicles being insecure and therefore would encourage the public to lock and secure their items. Investigations are continuing but at present no arrests have been made.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

James Brain

Community Policing Team Inspector

Trowbridge & Warminster

feedback@wiltshire.police.uk



Wiltshire Fire & Rescue Service Westbury Fire Station activity 1/1/16 to 14/3/16.

The Westbury crew responded to 47 incidents from 1st January 2016 to the 14th March 2016.

These included 2 domestic property fires, 1 started in a washing machine and 1 as a result of unattended food in a grill pan.

A fire in a car spray paint booth required 4 fire engines and a turntable ladder to attend.

2 Road Traffic collisions.

Several responses to automatic fire alarms sounding.

The Westbury crew and appliances also supported responses to 2 serious house fires in the Devizes area.

The station management team have been actively recruiting new firefighters and have 3 new team members undergoing their initial training.

Andy Green
Station Manager

Local Youth Network Update March 2016

- Phoebe Brazier leaves employment with Wiltshire Council on the 24th March to pursue a new career in childcare. Despite a business case being put forward, with the current financial status, the post of Community Youth Officer in the Westbury area will remain part time for the present.
I would like to thank Phoebe on behalf of the youth of Westbury for all that she has done as a youth worker over the years.
- The new youth club is unfortunately not up and running yet. It will require at least two adults with relevant security checks and basic training to oversee. With the departure of Phoebe, this has delayed things and I am now in the process of recruiting volunteers to help out. We have two or three who can hopefully give some time but if anyone knows of anyone else, please send them my way. Leigh Park Community Centre has now been able to offer both slots on a Wednesday which will hopefully make things easier.
- From the start of the Community Led Model, Westbury Community Area had £34000 in Local Youth Network Funding to April 2016. The underspend is £3670 which is being rolled forward to the new financial year. The LYN funding for the new financial year, is currently unknown.

Expenditure	Recipient	Project cost	Amount awarded	Award date
Other Youth	All Instruments Ltd YP music session 8 Feb 2015	£80.00	£80.00	08/02/2015
Other Youth	Magna Carta(11-19) int transfer	£500.00	£500.00	00/00/15
Other Youth	Refreshments (petty cash)	£5.97	£5.97	00/00/15
Other Youth	Refreshments (Petty Cash)	£41.01	£41.01	
Other Youth	Refreshments (petty cash)	£8.48	£8.48	00/00/15
Other Youth	Magna Carta ribbon (p cash)	£27.00	£27.00	00/00/15
Other Youth	Magna Carta printing(petty cash)	£8.33	£8.33	00/00/15
Other Youth	Magna Carta board(petty cash)	£8.66	£8.66	00/00/15
Other Youth	Magna Carta trees (Petty cash)	£30.00	£30.00	00/00/15
Other Youth	Magna Carta brackets(petty cash)	£10.27	£10.27	00/00/15
Other Youth	Magna Carta refreshments(pc)	£10.67	£10.67	00/00/15
Other Youth	Magna Carta crafts (P cash)	£10.00	£10.00	00/00/15
Other Youth	Magna Carta hall hire (p cash)	£24.00	£24.00	00/00/15
Other Youth	Magna Carta materials (P cash)	£21.99	£21.99	00/00/15
Other Youth	Magna Carta apples (p cash)	£34.00	£34.00	00/00/15
Other Youth	Aveling Adventure	£980.00	£980.00	13/08/2015
Other Youth	Trow TC Sports Roadshow	£540.00	£540.00	00/00/15
LYN funding	68 Squadron West technology proj	£1,500.00	£1,500.00	08/10/2015
LYN funding	West TC youth roller disco	£713.00	£713.00	08/10/2015
LYN funding	Westbury Lions Club (Leos Club)	£1,000.00	£1,000.00	08/10/2015
LYN funding	Westbury Netball Club Ref 198	£1,095.00	£1,095.00	10/12/2015
LYN funding	Fairfield Farm YC Indoor Fitness Ref 131	£4,785.00	£4,785.00	10/12/2015

LYN funding	Fairfield Farm College Outdoor Workshops Ref 129	£3,296.00	£3,296.00	10/12/2015
LYN funding	Fairfield Farm YC Sport Rec. Fac. Ref 128	£4,856.00	£4,856.00	10/12/2015
AB Expenditure	Westbury TC - Westbury AB Emerg. Planning Room Hire	£54.00	£54.00	09/11/2015
LYN funding	Leigh Park Community Centre - Westbury Youth Club	£5,000.00	£5,000.00	04/02/2016
LYN funding	Matravers School Combined Cadet Force -	£3,044.85	£3,044.85	04/02/2016
LYN funding	Bratton Youth Club - New Equipment	£1,323.63	£1,323.63	04/02/2016
LYN funding	Westbury Youth Football Club - Maintenance Project	£5,000.00	£5,000.00	04/02/2016

BA13+ REPORT to WESTBURY AREA BOARD

On behalf of the communities of Bratton, Coulston, Dilton Marsh, Edington, Heywood and of course Westbury itself, the BA13+ Community Area Partnership seeks to:

Identify the community's priorities for action

We have established a wide-ranging network of community organisations, groups, clubs, societies, schools, churches and businesses as well as interested individuals in order to connect with as many local people as possible. Our regular Partnership Meetings are increasingly popular, attracting significant speakers and presentations on a wide range of themes, each of which is in line with our Community Plan.

Reflect local concerns and ideas by tackling them in the Community Plan

We are looking to bring about positive change through a combination of encouraging local projects and finding ways to raise awareness.

Maintain strong links with town and parish councils and the area board

We engage with councils and other partners to build effective participation, consultation and community engagement across the community.

Our **Community Plan** covers the period 2014-2017 and takes into account a wide-ranging list of the community's views. This is based around the core themes of the Environment; Health and Wellbeing; Housing; Transport; Culture & the Arts; Leisure; Children and Young People; Economy, Jobs and Skills and Community Safety (incorporating Speedwatch, Neighbourhood Watch, Safe Places, etc;)

We are planning to extend the Community Plan beyond 2017 in the next year and would VERY much like to hear from individuals, groups, and volunteers with an interest in any of the above themes. Please contact Phil McMullen, the BA13+ Administrator, for further information. His email address is ba13plus@outlook.com

The most recent BA13+ Partnership Meeting meanwhile was held on Wednesday 17th February in the Parish Hall in Westbury. Despite it being a cold, dark and wet night, it was a very well supported event which updated those present on progress since the last meeting, when guest speaker **Claire Thomas** from **Alzheimers Support** who are a Wiltshire based charity working with people with Dementia asked what people thought a Dementia Friendly Westbury might look like. Since the meeting, a date has been set for the The BA13+ Partnership's relaunch of Dementia Friendly Westbury, which is taking place on 12th April 10am till 12 at the Leigh Park Community Centre. The meeting also noted the fact that the Good Neighbour co-ordinator's post is going at the end of March, and thanks was recorded for the great work Lise Griffiths had done in her time in the role.

The meeting also heard from Dawn Wilson from the Wiltshire Forum for Community Area Partnerships, who is likewise being made redundant on March 31st. Dawn will however carry on in a voluntary capacity to support and maintain the network. There is a lot happening on the buses front and both BA13+ and the Wiltshire Forum for Community Area Partnerships are attending Option 24/7 meetings and circulating consultations and other information from bus user groups.

The subsequent Steering Group meeting took place on Tuesday 1st March at Crosspoint in Westbury. Confirmation was received that Westbury Town Council had agreed to fund BA13+

for the next year, news which was extremely gratefully received on behalf of the Partnership.

It was decided that the next Partnership meeting is to be held on **Wednesday 18th May 2016**, venue the Parish Church Hall, and the theme is a double-headed one of **business and industry** and **housing**. We are very pleased to announce that Lindsay Holdoway, Managing Director, HPH Limited has kindly accepted our invitation to address the meeting on the subject of the new Hawkeridge Business Park..

Phil McMullen, for the BA13+ Community Area Partnership ba13plus@outlook.com



Update for Area Boards - February 2016

The Care Quality Commission (CQC) inspection of The Royal United Hospitals Bath NHS Foundation Trust (RUH)

The CQC is the independent regulator of health and adult social care in England. On 14th March 2016 the CQC will be inspecting acute hospital services provided by the RUH. It wants to hear from local people about their experiences of services and will have an engagement stall at Trowbridge Library, County Hall on Wednesday 2nd March from 11.00 to 13.00.

If you would like to provide any feedback on your experiences of services, please contact the CQC on telephone 0300 0616161 or email: enquiries@cqc.org.uk. Alternatively, you can contact Healthwatch Wiltshire as we work closely with the CQC to support its inspections.

Quality Checkers in Wiltshire

Wiltshire now has a team of trained Quality Checkers available who could be called upon to check the quality of other services. Healthwatch Wiltshire is encouraging services to make use of this valuable resource. For the two organisations involved, Healthwatch Wiltshire and Wiltshire People 1st, it means an increase in the awareness and understanding of what it's like for people with learning difficulties living in a Wiltshire care home and to test an inclusive approach to engagement and volunteering.

A team of people with learning difficulties have taken part in this new project to check the quality of residential care homes providing support for other people with learning difficulties. For the team of Quality Checkers who took part it meant an opportunity for training, learn new life skills, and to take part in a project which is designed to improve services. The team visited 11 care homes and spoke to residents, empowering them to speak out about their experiences. On the whole they were impressed with what they saw and heard and produced informative reports which included recommendations for improvements after each visit.

A report which sums up the pilot project and the 11 individual visit reports are available on the Healthwatch Wiltshire website. An easy read summary and a description of the project is also available from Wiltshire People 1st. They are available in hard copy on request. For further information, please contact Healthwatch Wiltshire. Alternatively, you can call Wiltshire People 1st on 01380 871900 email admin@wiltshirepeople1st.org.uk or visit their website www.wiltshirepeoplefirst.org

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

@HWWilts (Twitter)



Area Board Update - March 2016

The Care Quality Commission (CQC) inspection of South Western Ambulance Service NHS Foundation Trust

The CQC is the independent regulator of all health and adult social care in England. In June 2016 the CQC will be inspecting services provided by the South Western Ambulance Service NHS Foundation Trust. It wants to hear from local people about their experiences of services to help them to understand what is good and bad about the care provided by this service.

If you would like to provide any feedback on your experiences of services, please contact the CQC: telephone 0300 0616161; email tellus@cqc.org.uk; website www.cqc.org.uk/sye. Alternatively you can contact Healthwatch Wiltshire as we work closely with the CQC to support its inspections.

Your Care Your Support Wiltshire

Local people often tell Healthwatch Wiltshire that they want good quality information about health and care so that they can live more independently and make good choices. We are working with Wiltshire Council and NHS Wiltshire Clinical Commissioning group, on a new health and care information website called Your Care Your Support Wiltshire: www.yourcareyoursupportwiltshire.org.uk. The aim is that the website becomes the 'go to place' for information about health and care. It includes information about health conditions, paying for care advice on how to stay fit and healthy. It also has a directory of support services, club and societies. We know that not everyone uses the internet so we are also making sure that professional staff know about the website so that they can print off information for their patients and customers. It is an exciting time because we are actively calling out to local people and professionals to tell us what they would like to be included on the website. We are also encouraging local groups and services to make sure that they are included on the site.

Would you like to get involved? We are looking for people to provide feedback on the website or to get involved in a focus group or reader's panels. This is your chance to help build a really useful health and social care website fit for Wiltshire people.

Young Listeners - trained and raring to go!

Healthwatch Wiltshire has an important role in speaking up for all local people on health and care issues. And that includes children and young people! We are excited about a new project we are working on with Youth Action Wiltshire (part of Community First) which will make sure that children and young people are included in our work. The project is recruiting young people and training them up to become 'Young Listeners', who are going to be talking directly with children and young people to find out their views and experiences of health and care—i.e.

being young carers, living with a special educational need, and about their own emotional wellbeing. Over the course of the project the Young Listeners will gather feedback from over 100 children and young people. Ultimately we want the voices of Wiltshire's children and young people to be heard by the people who are buying and providing health and care services.

We would like as many children and young people as possible to be involved in this project. So if you or your child, or someone you support or look after would be interested in sharing their experiences of using health or social care services please get in touch.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

February 2016

Developing mental health services for veterans

The NHS has launched a national engagement on mental health services for veterans.

The engagement will run until 31 March 2016 and aims to capture views and experiences of these services from a range of stakeholders, including veterans who have or have had a mental health illness, their families and carers, service charities, commissioners and providers offering treatment and support in this area.

Findings from the engagement will help to ensure that future mental health services for veterans are accessible, provide high-quality and sensitive care, treatment and support, and best meet the needs of veterans, regardless of when they leave the armed forces.

Currently, the NHS commissions 12 mental health services across England for veterans. These were set up in 2010 following publication of "Fighting Fit: a mental health plan for servicemen and veterans". The contract on these services are due in 2016/17 and this provides the NHS with a significant opportunity to ask people about their views and experiences of the current services. This will also allow the NHS to explore why some veterans have not sought or received support and treatment.

The NHS wants to hear from people who have served in the armed forces and have used or are currently using NHS veterans' mental health services. We also want to hear from family members and carers of veterans who have or have had mental health difficulties, as well as staff and organisations that are providing mental health care, treatment and support for veterans and their families.

To take part in the engagement and share your views, which runs from 25 January to 31 March 2016, please visit: <https://www.engage.england.nhs.uk/survey/veterans-mental-health-services>.

For further information on the engagement exercise or veterans' mental health services in your area, please email ENGLAND.VMH-Engagementhub@nhs.net

New provider for adult community health services in Wiltshire

Wiltshire Clinical Commissioning Group has awarded Wiltshire Health & Care the contract to provide adult community health services in Wiltshire for the next five years.

Wiltshire Health & Care is a new organisation formed by Great Western Hospitals NHS Foundation Trust, Salisbury NHS Foundation Trust and Royal United Hospitals Bath NHS Foundation Trust.

The new contract is due to start in July 2016, and will mark the start of an exciting period of change, where more care will be delivered closer to local communities, people will be supported to maintain independence and reliance on hospital services will be reduce.

As part of the CCG's five year plan to bring health care closer to home, the changes to adult community health services will ensure that the focus is very much on patient centred care with GP

practices firmly at the heart of community provision. Delivered through integrated community teams across the county, Wiltshire Health & Care will support Wiltshire CCG to meet the challenges of an ageing population and to enhance partner working across the health economy to provide a health service fit for tomorrow.

Pilot out of hours service for unwell children

A new pilot service for an out of hours GP service for children has been launched with the aim of avoiding unnecessary A&E attendances. Parents of children aged 0-10 can now book a same day appointment to see a GP at the Salisbury Walk In Health Centre.

The extended service provides health advice and treatment for minor illnesses and injuries and provides parents with a local alternative to A&E when their child is ill and their surgery is closed.

The pilot service, which is already helping to reduce some of the pressure seen at our A&E departments over the winter months, will run until the end of March 2016. It is available for children under the age of 10, and is open Monday to Friday 18:00 – 22:00 and Saturday and Sunday 16:00 – 20:00 by contacting the 111 telephone number.

If necessary, the call handler will advise parents to contact the Walk In centre to make a same day appointment. If however, the child has an obvious serious or life threatening condition; parents are advised to call 999.

Stay well this Winter campaign

Wiltshire Clinical Commissioning Group are part of the **Stay Well This Winter** national campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 5 October 2015 and will run until 27 March 2016 and will also be providing advice to those with long-term health conditions, over 65s, pregnant women and parents of under-sevens.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don't get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

Some top tips on staying warm and well this winter.

1. Keep your home warm – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold, set the heating to come on earlier so that you're not waiting for your home to warm up.
2. Have your flu jab. Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
3. If you do fall ill with flu, it's best to stay at home. Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
4. Vomiting and diarrhoea bugs caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or your children go back to school.
5. Make sure you have enough winter supplies and keep a well-stocked medicine cabinet, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you're ill - The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS 111 for advice or go to NHS Choices website www.nhs.uk. They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge or the walk-in centres in Swindon and Salisbury for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance

Keep an eye on elderly or frail friends, neighbours and relatives this winter and join us in helping Wiltshire stay well this winter.

March 2016

New Daisy service on target for summer opening

A brand new building, which will provide specialised services for individuals with complex learning disabilities and challenging behaviour, is now near completion and will open this summer.

The facility, called 'The Daisy' and based near Green Lane Hospital in Devizes, has been commissioned by NHS Wiltshire Clinical Commissioning Group and services will be provided by Avon and Wiltshire Mental Health Partnership NHS Trust (AWP). People will receive person-centred care and support within a local residential setting, allowing them to live as independently as possible within a community setting. Each individual living area will be fully equipped with a kitchen, en-suite bathroom and lounge area and people have contributed to the design of their own living areas by choosing their colour schemes and soft furnishing – a home from home.

The community aspect of this build will allow people living there to engage with the surrounding area, and involve them at the heart of the community. People will be supported to maintain their family relationships, build a fulfilled life through participation in the community, such as education, sports and leisure and they will be able to access mainstream services when required to ensure that their health and social needs are met.



Wiltshire's plan to tackle obesity: have your say

Wiltshire residents are being asked to have their say on NHS Wiltshire Clinical Commissioning Group (CCG) and Wiltshire Council's plan to tackle the issue of obesity in the county.

Obesity impacts on everyone, so the CCG and council are keen to hear from as many people as possible to get their feedback on this draft strategy ahead of the consultation deadline on 30 April.

In Wiltshire, 29.3% of children aged 10 to 11 years are overweight or obese, along with 63.6% of adults.

The draft strategy is based on feedback from last year's Wiltshire obesity Summit and on evidence of what works in preventing and addressing the challenges posed by obesity.

The strategy aims to halt and then reverse the obesity situation in the county, and will complement and build on work already underway to support Wiltshire residents to achieve and maintain a healthy weight.

To take part in the consultation people should visit <http://www.wiltshire.gov.uk/obesity-strategy-2016-consultation.htm>

Attention Deficit Hyperactivity Disorder (ADHD) in Wiltshire

The contract for ADHD services in Wiltshire is currently held by Avon and Wiltshire Mental Health Partnership Trust (AWP) and this contract is due to finish at the end of March 2016.

Whilst a review of the whole contract is being undertaken, a temporary ADHD contract with AWP has been negotiated to run from 1 March until 31 August.

This extension will ensure that a large proportion of the current services can continue until a permanent two year contract can be agreed, and during this period AWP will continue to provide an ongoing service for:

- Existing patients who have already been assessed and diagnosed
- Existing patients who require ongoing follow up and prescribing
- Patients already being cared for under the shared care process
- Urgent and/or prioritised new referrals as approved by the CCG Exceptions Panel

The new contract will start on 1 September 2016.

Developing mental health services for veterans

The NHS has launched a national engagement on mental health services for veterans.

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- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

Some tops tips on staying warm and well this winter.

1. Keep your home warm – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold, set the heating to come on earlier so that you're not waiting for your home to warm up.
2. Have your flu jab. Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
3. If you do fall ill with flu, it's best to stay at home. Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
4. Vomiting and diarrhoea bugs caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or your children go back to school.
5. Make sure you have enough winter supplies and keep a well-stocked medicine cabinet, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you're ill - The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS 111 for advice or go to NHS Choices website www.nhs.uk. They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge or the walk-in centres in Swindon and Salisbury for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance

Keep an eye on elderly or frail friends, neighbours and relatives this winter and join us in helping Wiltshire stay well this winter.

Wiltshire Council

Westbury Area Board

7 April 2016

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Executive Summary

Wiltshire Council is undertaking a major programme of investment in highway maintenance over six years, which is delivering a significant improvement in the condition of the county's highway network.

The flooding in 2013/14 had an adverse effect on road conditions, but the additional investment through the Council's 'Local Highways Investment Fund 2014 – 2020' has arrested this deterioration, and the county's road conditions continue to improve.

The investment has been targeted at those roads in worst condition, and includes minor roads as well as the main roads. The programme is just reaching the end of its second year, and has already seen a substantial amount of work completed (see **Appendix 1**).

In 2016/17 it is proposed to increase expenditure on treating the smaller sites, many of which have been outstanding for some time, and to reduce the number of larger surfacing sites.

A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.

It should be noted that the list will probably need to be reviewed during the year as the rate of deterioration of individual roads does vary because of weather and local conditions.

There has been an extensive programme of integrated transport, traffic management and safety schemes carried out in recent years. (See **Appendix 3**). The Community Area Transport Groups (CATGs) have had a vital role in helping prioritise schemes.

The Council is in the process of identifying a 'Resilient Road Network' (See **Appendix 4**), which will form the core network where specific measures would be considered in order to ensure the continuing availability of this route in extreme weather conditions.

Proposals

Area Boards are asked to note the work completed so far in connection with the 'Local highways Investment Fund 2014 – 2020', and consider the list of proposals for highway maintenance in their areas for 2016/17.

The Area Board are requested to note the proposed 'Wiltshire Resilient Road Network', and are invited to comment on the proposed network and any sections of the route of particular concern in their area.

Reason for Proposal

Wiltshire Council has a major programme of investment in highway maintenance over six years, which is already delivering a significant improvement in the condition of the county's highway network.

The views of the Area Board are important in helping identify local priorities for road maintenance, and future programmes of work.

Wiltshire Council

Westbury Area Board

7 April 2016

Subject: Local Highways Investment Fund 2014 – 2020

Report Author: Parvis Khansari, Associate Director Highways and Transport

Purpose of Report

1. To advise the Area Board regarding progress on Wiltshire Council's Local Highways Investment Fund 2014 – 2020, and to review the local highway maintenance priorities for 2016/17.

Relevance to the Council's Business Plan

2. The Council's Business Plan sets out the vision to create stronger and more resilient communities. It includes three key priorities and twelve actions that the Council will deliver over the next four years. One of the twelve actions is to 'invest additional money between 2014 -17 to reduce the historic backlog in highways maintenance'.

Background

3. Expenditure on highways maintenance declined substantially during the 1990's, and there was underinvestment in roads maintenance nationally for many years. There was an increase in spending from 2000/1, with the introduction of Local Transport Plan funding, but there was still a large backlog of maintenance required on the network.
4. In 2014 Wiltshire Council started a major programme of investment in highway maintenance over six years to bring about a significant improvement in the condition of the county's highway network.

Main Considerations for the Council

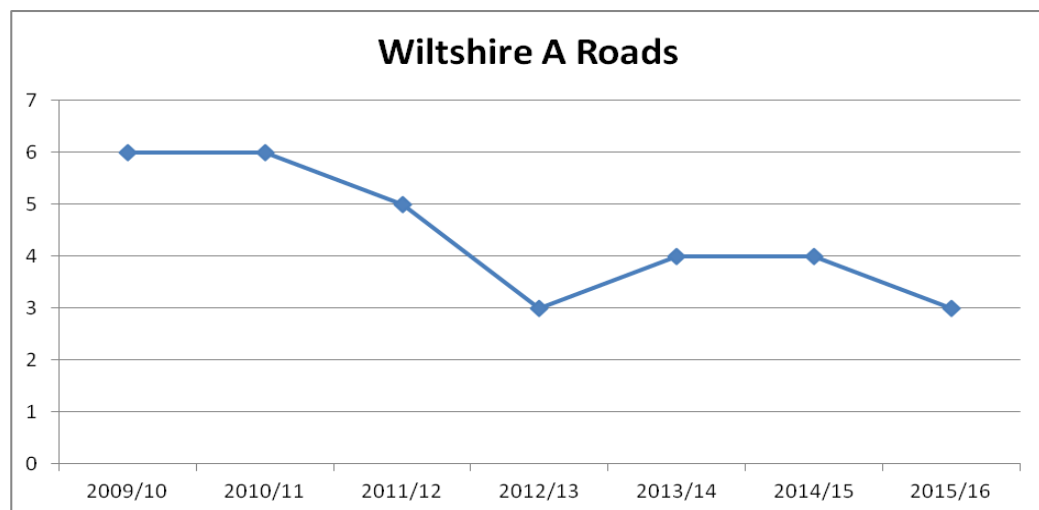
Local Highways Investment Fund 2014 - 2020

5. The investment is being targeted at those roads in worst condition, and includes minor roads as well as the main roads. Assessments based on road safety information and road condition data has been used to prepare annual lists of priority sites for treatment which are presented to the Area Boards for consideration.

6. Some roads need to be treated as priorities in order to address skid resistance and safety problems. As well as addressing the roads in worst condition, improvements are being made to the drainage and footways to bring them up to standard.
7. In addition to the larger sites, the Council has also been repairing smaller localised sites which are suffering from deterioration, or which need repairs. This programme of pothole and defect repairs will continue across the county in response to local damage identified through the Council's regular inspections or reports from the public and road users.

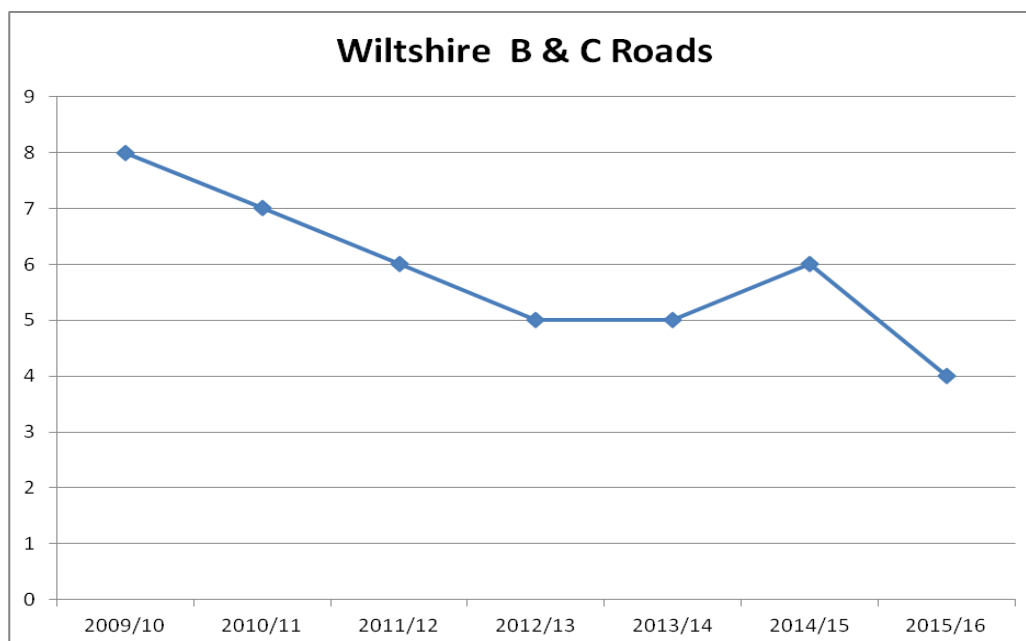
Condition of Roads in Wiltshire

8. The condition of classified roads is measured by technical surveys carried out using vehicle mounted laser scanners to a methodology established by the Department for Transport (DfT). These reflect the overall road condition and have been reported as National Indicators for a number of years.
9. The condition of the classified roads in Wiltshire has improved considerably since 2009/10. The flooding in 2013/14 clearly had an adverse effect on the road network, but the additional investment through the Council's Local Highways Investment Fund has helped stem this deterioration.
10. The investment made by the Council over the years has seen a reduction in the length of A Class road where treatment should be considered:



Percentage of A Class Roads in Wiltshire in poor condition

11. The B and C class roads have also improved. There has been a reduction in the percentage of road where treatment should be considered in recent years:



Percentage of B and C Class roads in Wiltshire in poor condition

12. The condition data on the unclassified roads is not as robust as for the classified roads, but indications are that these roads are also starting to improve. Data is being collected on the unclassified road network using the same methodology as for the classified roads, but this will take a few years to achieve the same level of detail. Initial analysis of this data indicates that approximately 6% of the surveyed unclassified network is in poor condition.
13. The road conditions in Wiltshire have been compared to other south-west counties. Conditions of the A class roads in Wiltshire, based on the 2013/14 figures published by DfT, are broadly similar to those in Dorset and Somerset, but not as good as those in Devon and Cornwall. The B and C Class roads, which are an important part of the network in Wiltshire, have been better than those of the adjoining counties for a number of years.

Highways Maintenance Programme

14. There has been considerable maintenance work carried out on the highway network in Wiltshire in the last two years as part of the Council's Local Highways Investment Fund. The list of local sites completed is included as **Appendix 1**.
15. During 2015/16 there were a number of sites which it was not possible to complete. These were primarily surface dressing sites, sometimes referred to as 'tar and chip', which is a cheap cost effective way of treating rural roads. However, it does need the underlying road structure to be in good condition as it provides a thin surface to improve skid resistance and seal the road construction, but does not add significantly to the strength to the road.

16. In the event the extent of structural repairs required on some of the minor roads proved larger than anticipated, and some surface dressing sites had to be deferred. The process has to be carried out during a short period in the summer, and it was not possible to complete the full programme of works last year.
17. There were a few sites which had to be postponed because of public utilities work. This was to avoid the road being dug up soon after being laid. The intention is that any public utility mains and cables should be laid completed before the road is resurfaced.
18. A list of potential sites for next year has been prepared for each community area (see **Appendix 2**). The site list is based on the existing condition of the roads and the anticipated deterioration in the future, and the area boards are invited to consider the proposals.
19. In view of the general improvement in road conditions, and the current financial restrictions, it is proposed to defer some of next year's investment until following years. This will reduce the number of larger surfacing sites being undertaken next year, but those where road safety is a serious consideration will still be prioritised.
20. The new contractual arrangements following the end of the current highways contract has enabled the Council to establish a direct contract with the surfacing sub-contractor. This has seen an improvement in service with more certainty of delivery with a good quality of work.
21. An area where delivery has improved significantly in recent months is with regard to the smaller sites where there is localised damage and potholes. These can be particularly difficult because they often need road closures and diversions to enable the works to be carried out safely. Programming these works, and integrating them with works by other on the network, is a challenge, but good progress is now being made.
22. It is proposed to increase the budget for this type of work substantially in 2016/17 in order to address some of the smaller sites which it has not been possible to progress in recent years. It is intended that the local Highways staff will have greater input in identifying priorities, potentially with the CATGs also being involved. The procedures will be developed in more details over the next few months.
23. The Council has been carrying out footway and drainage works in conjunction with many of the surfacing sites, but there is a requirement to develop a programme of footway works. Condition data has been collected for the urban footways over a number of years, and is expected to be substantially completed this year. This will enable a programme of footway major maintenance to be identified for consultation and potential implementation in 2017/18.

Integrated Transport Schemes

24. The CATGs have proved particularly successful at identifying and prioritising local transport issues, and a number of schemes have been delivered in recent years, with many more being developed for future implementation. See **Appendix 3**.
25. It is proposed that this process should continue with the budgets for this type of work continuing for next year. The Area Boards are encouraged to use the CATG process to deal with local concerns.
26. The Council analyses the injury accident records in order to identify sites with particular accident problems. These sites are reviewed and where appropriate improvements are proposed. These will continue to be developed, with the CATG kept informed of progress.

Resilient Road Network

27. The major maintenance work is improving the condition of the highway network and making it more resilient to extremes of weather. The flooding during 2014 affected a number of key routes in the county, and there is a need to identify a core network where specific measures should be considered in order to ensure the continuing availability of the route.
28. The Council already has an identified network of main roads which is the priority to keep open in the event of an extreme snow event. This comprises the busiest main roads, and is about 10% of the network. Once these have been cleared other roads are then treated in accordance with local priorities and conditions. There is a much more substantial network of roads which is subject to precautionary salting when ice is forecast.
29. It is proposed that the core network (See **Appendix 4**) should be designated the 'Wiltshire Resilient Road Network', and should be reviewed to determine whether specific measures are necessary to ensure its continued availability in adverse weather conditions of all types.
30. Any comments on the proposed resilient network, or areas of concern, would be appreciated, especially with regard to any sections of the route which may be considered particularly vulnerable. The Area Board may wish the CATG to consider the proposed network.
31. Extending the length of roads to be included in the core network would not be feasible because of resource limitation with regard to snow ploughing or specific works to improve resilience. If the proposed resilient network is too large it could divert funding away from other roads on the network.

Safeguarding Implications

32. Does not apply.

Public Health Implications

33. Increased investment in road maintenance has benefits for public health. The improved road surfaces, better skid resistance and associated safety improvements help reduce the numbers killed and injured on the road network. These improvements complement the other measures to improve road safety, such as traffic calming and speed limits, being introduced through the Local Transport Plan funding and the Community Area Traffic Groups.
34. The improved road surfaces, particularly on the minor urban roads, will be of benefit to cyclists and pedestrians. At present the condition of some of the urban roads may discourage cycling as cyclists are adversely affected by poor road conditions and uneven or damaged surfaces. The proposed investment would support the strategy to encourage cycling as set out in the Local Transport Plan.
35. Roads in poor condition in urban areas can result in disturbance and noise for residents, especially on busier routes carrying heavy goods vehicles at night. Better road surfaces should result in reduced background noise in residential areas, with potential mental and physical health benefits.
36. The Council monitors road collision data in order to focus safety improvements at those sites with the worst accident records. With the additional funding this process will continue, and where appropriate other alterations to signing, drainage, street lighting or road markings could be incorporated into resurfacing work and schemes to improve safety.

Environmental and Climate Change Considerations

37. The road network is particularly vulnerable to the effects of climate change. In recent years we have seen the effects of a series of severe winters which have resulted in damage to the roads and an increase in the number of potholes. In 2014 flooding damaged a number of roads in Wiltshire, and increased deterioration.
38. In the longer term a more robust highway network, with roads in better condition, would require less reactive maintenance and reduced travelling to respond to potholes and localised defects. A planned maintenance regime would enable the traffic disruption to be kept to a minimum. With unplanned maintenance the delays to traffic and associated fuel consumption could be considerable.
39. The identification of a Resilient Road Network for the county will help identify the key areas where measures may be required to ensure the continuing availability of main routes in extreme weather conditions.

Equalities Impact of the Proposal

40. The improvements in road safety anticipated with increased investment in road maintenance would be expected to benefit all road users, but

especially the more vulnerable, including pedestrians, cyclists and other non vehicle users.

41. The highway network is important to local businesses, and to public transport operators. The delays due to un-programmed maintenance and road repairs have been identified as concerns by local businesses. The high profile programme of works to address road conditions will help send the message that transport is important in Wiltshire and could help to promote inward investment and job creation.

Risk Assessment

42. There are serious risks in connection with road maintenance. These include the safety and reputational aspects of those killed and seriously injured on the highway network. In order to reduce these risks the Council has approved highway inspection and skid resistance procedures in place, but in order to keep the network in safe condition it is important that the highway network has adequate investment, and the safety issues are prioritised.
43. The road condition data collected thorough the technical surveys is used to focus investment on those sites where there is most need and greatest risk. As well as the safety benefits this approach also ensures that best use is made of the limited available funding in order to keep the asset in optimum condition.

Risks that may arise if the proposed decision and related work is not taken

44. The risks to the Council from lack of road maintenance are in terms of claims against the Council as the result of accidents, or in extreme cases prosecution as a result of particular incidents. As well as the safety and cost aspects, there are also significant reputational implications of such events.
45. Not carrying out highway maintenance would lead to declining public satisfaction in the future as road conditions remain the same and no progress is made on improving them.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

46. There is a risk that the proposals will not deliver the improvements in road condition anticipated. This risk will be managed by using the technical data to focus the necessary investment on those sections of road where work is required to meet safety requirements, and on those places where it would improve road conditions the most. Effective asset management will reduce this risk and make sure the investment is effective.
47. There is a risk that the investment will not increase public satisfaction with the service. In view of the initial results from those authorities which have made a substantial investment it would appear that satisfaction levels will

improve with the investment. However, a programme of publicity, branding and public involvement through the Area Boards will help raise awareness of the project, and will help to reduce this risk.

Financial Implications

48. The Council's approved budget has included increased investment to deliver the Council's Business Plan with regard to road maintenance. This has been £24 million for the past two years. It is proposed that £3 million of next year's expenditure will be moved in to future years in view of the improving road conditions and current budget pressures.

Legal Implications

49. The Council has a duty under the Highways Act to maintain the county's roads. The highway inspection procedures, policies and improvement plans ensure that this duty is fulfilled. The increased investment and improved road conditions is helping the Council meet its responsibilities with regard to road maintenance.

Options Considered

50. The Council reviews its proposed road maintenance programme annually in order to make best use of the latest information and take into account deterioration of the road conditions because of weather or other factors.

Conclusions

51. The conditions of the road network are important to the public, and this is reflected through the People's Voice and NHT surveys. There has been expenditure above anticipated LTP funding levels in Wiltshire which is improving the condition of Wiltshire's highway network.
52. The Highways Investment Fund 2014 – 2020 over the six years will provide a significant improvement to the condition of the network, including improving the condition of the unclassified roads, and improving safety on the classified roads. The involvement of the Area Boards to help identify local priorities for treatment is important.

Parvis Khansari
Associate Director Highways and Transport

Report Author:

Peter Binley, Head of Highways Asset Management, Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JN
(e-mail peter.binley@wiltshire.gov.uk).

12th February 2016

Background Papers

The following unpublished documents have been relied on in the preparation of this report: None

Appendices

Appendix 1 – Highways Major Maintenance sites 2014 – 16

Appendix 2 – Potential Future Highways Maintenance Sites

Appendix 3 – Recent local CATG Schemes

Appendix 4 – Resilient Road Network

Completed Highways Major Maintenance 2014/16 – Westbury Area Board

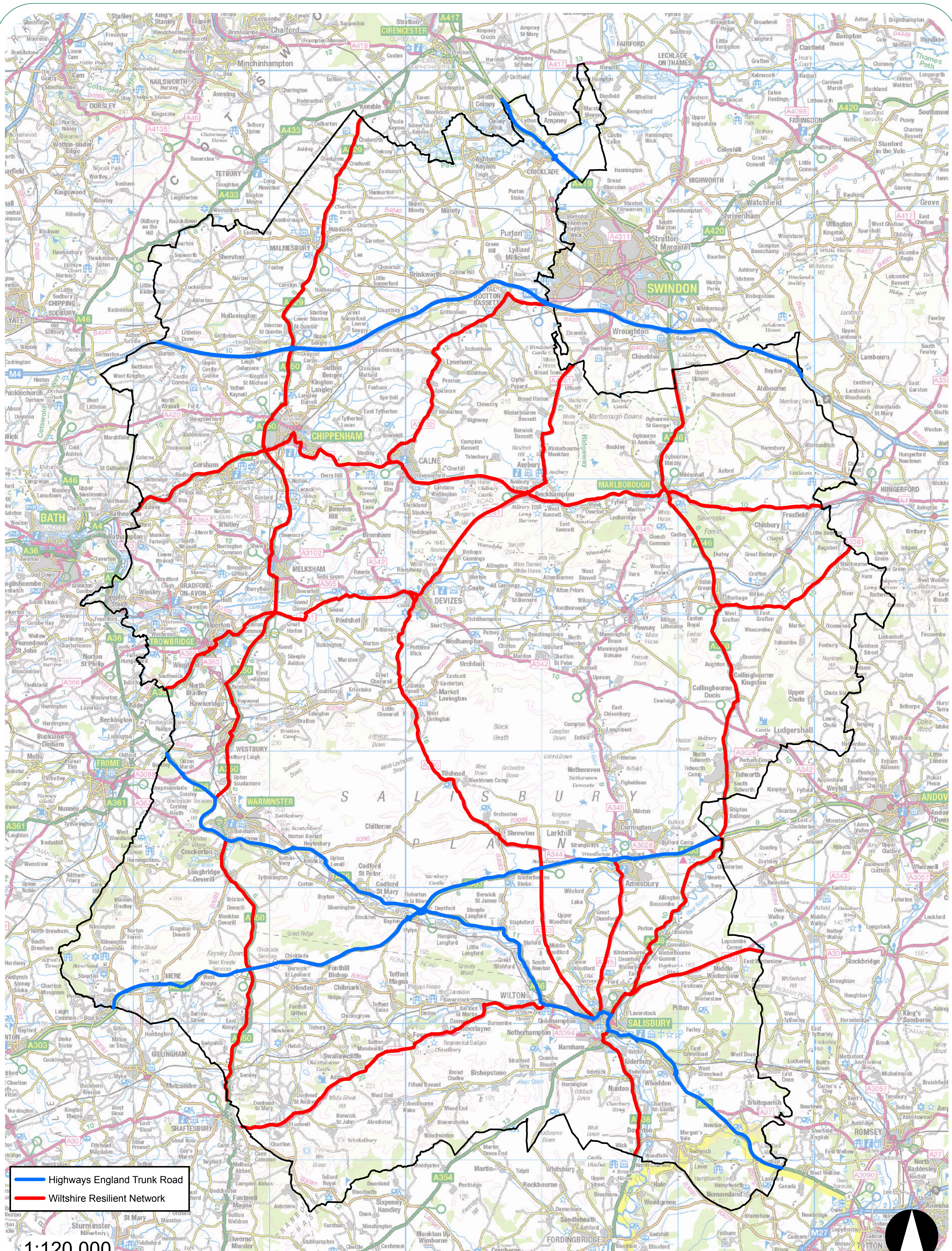
Road	Location	Recommended Treatment
U/C	Oldfield Park, Westbury	Resurfacing
A350	Trowbridge Road, approach to Bitham Park Roundabout, Westbury	Skid Resistance Improvements
B3099	Sewage Works, Dilton Marsh	Skid Resistance Improvements
A3098	A36 to Westbury	Resurfacing
A350	Westbury Co-op Roundabout to Market Place	Resurfacing
B3097	Hawkeridge Road, North Bradley	Carriageway repairs
U/C	Wellhead Lane, Westbury	Resurfacing

Proposed Highways Major Maintenance 2016/17 – Westbury Area Board

Road	Location	Recommended Treatment	Estimated Length (m)
U/C	Salisbury Hollow, Edington	Resurfacing	115
B3098	Bratton Road, Westbury. This includes other sections at Bratton and Edington	Repairs and resurfacing	11000
B3097	Hawkeridge Road, Heywood	Skid Resistance Improvements	190
A350	Trowbridge Road, Westbury	Skid Resistance Improvements	50
B3099	Clivey, Dilton Marsh	Skid Resistance Improvements	110
B3097	Station Road, Westbury. From The Ham mini roundabout to Protyre	Carriageway Repairs	625

Integrated Transport Schemes Completed 2014 to 2016 – Westbury Area Board

Road	Location	Scheme Description
A3098	Chapmanslade	18t weight limit signs
B3099	Dilton Marsh	Weight limit signs
B3097	Westbury, The Ham	Signs & Markings
A350	Westbury, Hospital	Signs
U/C	Bratton, Westbury Road	CATG - Village gate
U/C	Bratton, The Hollow	CATG - Horse warning signs
B3098	Bratton, Emms Lane to Stradbrook Footpath	CATG - Relocation of cycle barrier
C228	Coulston	CATG - Single track road signs
C19	Edington, Tinhead Road	CATG - Horse warning signs
U/C	Westbury, Avebury Close	CATG - Street lighting
A3098	Westbury, White Horse Health Centre	CATG - bus shelter amendments
A350 / U/C	Westbury, Wellhead Drove/ Warminster Road	CATG - Junction improvements
C390	Westbury, Rosefield Way	CATG - Drop kerbs
A3098	Westbury, Eden Vale Road	CATG - Traffic management measures
A350	Westbury, Warminster Road	CATG - Bus shelter at Aldi
U/C	Westbury, Market Place	CATG - Disabled Parking amendments
C397	Westbury, Brook Road	CATG - Weight limit
U/C	Westbury, Newtown	CATG - Bend warning sign/ chevron
A3098	Westbury, White Horse Health Centre	CATG - Pedestrian route signs
A350	Westbury, High Street and Leigh Park	CATG - Cycle parking
B3097	Westbury, Station Road	CATG - Keep Clear Markings
A350	Westbury, High Street	CATG – Traffic Regulation Order signing
U/C	Westbury Leigh, Camargue Road	CATG - Direction signs
U/C	Hisomley	Rechargeable - Single Track road signs
U/C	Westbury, Rugby Club	Rechargeable - Signs
A3098	Tower Hill	Road Marking Review
A350	Trowbridge Road	Road Marking Review
C49 / C219	Bratton	Safety Scheme - Signs & Markings
C49 / C19	Edington, Lower Road / Monastery Road	Substantive CATG - Junction alterations
Footway	Westbury, Indigo Lane	Substantive CATG - Street lighting
B3099	Dilton Marsh Primary School	TAOSJ - Primary School



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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 18th March 2016			
1.	Attendees and apologies			
	Present:	Gordon King, Jerry Wickham, David Jenkins, Russell Hawker, Carole King, Francis Morland, Steve Lloyd, Pat Whyte, Alison Irving, Mike Swabey, Spencer Drinkwater, Kirsty Rose, Liam Cripps, Charly Chilton. Keith Youngs.		
	Apologies:	David Howells		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Westbury Area Board meeting on the 10 th December 2015. <i>Link can be found at http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&MIId=8941&Ver=4</i>	Deffered to next meeting. Approved at AB (presented)	
3.	Financial Position			
		Finance sheet was presented. Remaining £5962 Allocation of £10320 for next year from 1 st April		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Any roll over must be committed to schemes.		
4.	Top 5 Priority Schemes			
a)	Chantry Court, Chantry Lane, Westbury – Pedestrian improvements	As a result of amendments to the proposed waiting restrictions, an on-carriageway footway is no longer recommended in the interest of pedestrian safety. An alternative proposal is to provide dropped kerbs on Chantry Lane opposite the Chantry Court entrance/exit and across the Chantry Lane/Church Street junction to provide an easier crossing route.	That the Area Board approves the allocation of £3000 to provide dropped kerbs on Chantry Lane	
b)	Tlnhead Road, Edington – concerns re vehicle speeds	Metrocount undertaken and results attached. 85th%ile speeds are 26.6mph. KR recommended that the road edge markings by the duck pond be renewed and 'Road Narrows' warning signs installed.	KR to check condition of kerb stones. It is recommended that the Area Board approve the allocation of £1500.	
c)	Oldfield Road, Westbury – proposed waiting restrictions	Traffic Regulation Order documents with TRO team for processing. Advert period is likely to be during April 2016. £1000 advert cost has already been agreed. Implementation costs are in the region of £500 for lining works and a potential £800 establishment cost.	Area Board to note the update.	
d)	Bratton Road, Westbury – Pedestrian Crossing request	Pedestrian survey undertaken and feasibility report prepared. Area split into 3 zones. Pedestrian figures low Busiest is zone 3. Prospect square to housing opposite Figures do not warrant a formal crossing of any kind Dropped kerb around £3k Seek clarification from WTC on their contribution. FM to find out	To be referred to Westbury Town Council	
e)	Slag Lane, Westbury – concern re vehicle speeds	Metrcount undertaken and results attached. 85th%ile speeds are 31.1mph. No injury collisions reported in past 36 months.	it is recommended that the Area Board notes the update and removes from list.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5.	Other Priority schemes			
a)	Lower Westbury Road, Bratton	Metrocount undertaken and results attached. 85 th ile speeds are 26.6mph. Not eligible for community speedwatch. No collision history KR suggests parking is a neighbour issue.	It is recommended that the Area Board notes the update and removes from the list	
b)	Tower Hill, Dilton Marsh	Design progressing. Provisionally programmed for construction in September 2016. Contractors programme starts 9 th September. Ringway have agreed this date. Once passed a letter drop will commence in village.	Area Board to note the update	
c)	Clivey to Clearwood, Dilton Marsh	Design progressing. Survey data has now been received and liaison with utility companies is underway. KR working on 2 proposals. Not in the ringway programme as yet. Designs may not come in on current budget. KR liaising with utilities. FR requested broadband is considered.	Area Board to note the update	
d)	Station Road, Westbury – Keep Clear Markings	BBLP have notified that works are complete	Area board to note the update and remove from the list	
e)	Hawkeridge traffic signal stop line amendment	Scheme abandoned at request of parish council following resident concerns. Outturn costs of £1000 for Atkins fees.	It is recommended that the Area Board agreed that future abandoned schemes must have a financial contribution from the parish council towards any costs incurred in scheme development. This item is to be removed from	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			the list.	
f)	Emms Lane to Stradbrook footway barrier	Works taking place Friday 18 th March	Area Board to note the update and remove from list	
g)	Mane Way, Westbury – additional cycle signing	Town council have indicated support	KR still investigating. Area Board to note the update	
h)	Speeding on Leigh Park near Willoughby Close	Community speedwatch area, residents can volunteer. Metro count requested. Awaiting results.	Area Board to note the update	
6.	New Requests / Issues			
a)	Issue 4484 Additional yellow lines Spur Road, Westbury		Referred to Westbury Town Council for consideration.	
b)	Issue 4448 and 4435 Parking at junction of Slag Lane/Station Road	Advert costs for traffic order £1000. KR to bring options to next meeting subject to work on other priority schemes	Area board to note the update	
c)	Issue 4446 Parking, Bratton Road Westbury (nr Cemetry)	Police have had several reports and attended. Deemed not to be parked in a dangerous way. Is this being operated as a breakers yard? GK to look into.	Area board to note the update	
d)	Issue 4445 Vehicles obstructing pedestrian access to High Street		Referred to WTC for comment/decision re bollards/white lining. KR to liaise with parking services. Area board to note update	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	Issue 4429 Yellow Lines Sandalwood Road, Westbury Leigh Primary School		Referred to Westbury Town Council for comment.	
f)	Issue 4318 Yellow lines Eden Vale Road/Matravers Close junction	Supported by Westbury Town Council.	It is recommended that this becomes one of the top 5 priority schemes	
g)	Issue 4498 Request for One-Way system, Springfield Road, Westbury		KR can go back to the school & remind of the help/solutions offered in the past through Taking Action on School Journeys. Area board to note.	
7.	Other items			
a)	The Ham – resident concerns re noise and pollution	Recent correspondence received by Wiltshire Council was discussed and noted.	Area board to note – information only.	
b)				
8.	Date of Next Meeting: 22nd July 2016			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£1462**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

WILTSHIRE COUNCIL

WESTBURY AREA BOARD
7th April 2016

Westbury community area grants 2015/2016

Purpose of the Report

To update the Westbury Area Board on grant funding applications from 1st April 2015 through 31st March 2016

Grant funds agreed

Project	Applicant	Project Cost	Amount Awarded	Award date
Mower and shed	Bratton Baptist Church	£980.00	£980.00	09/04/2015
Display boards	Great War Commemoration Gp	£990.00	£990.00	09/04/2015
Play Pod	Westbury Leigh School	£17,300.00	£5,000.00	09/04/2015
Training equipment	West Wilts Esprit Gymnastics	£10,000.00	£1,000.00	04/06/2015
Improved lighting	Edington Ringing Centre	£732.00	£732.00	04/06/2015
Team meeting room	Bratton Recreation Ground	£11,954.00	£5,000.00	04/06/2015
Fairfield Farm College - Post Office	Cllr Lead Cllr Wickham	£10,000.00	£5,000.00	06/08/2015
Art Display	Westbury Music and Arts Festival	£920.00	£920.00	06/08/2015
Kitchen Refurbishment	GrassAcres Hall Cllr Hawker Led	£6,750.00	£5,000.00	08/10/2015
Scoreboard Replacement	Westbury & District Cricket Club	£6,780.00	£3,390.00	10/12/2015
Replacement Boiler & Flat Roof	Bratton Jubilee Hall Management Committee	£13,951.53	£5,000.00	10/12/2015
Crosspoint Counselling Facilities	Crosspoint (Westbury)	£2,646.00	£1,300.00	10/12/2015
Equipment & Tools	The Monday Gang	£1,000.00	£1,000.00	10/12/2015
New Scrum Sled	Westbury Rugby Football Club	£2,780.00	£1,390.00	10/12/2015
Dilton Marsh Village Mapping	Dilton Marsh Local History Society	£1,000.00	£1,000.00	04/02/2016
Pillar Drill	West Wilts Society Of Model Engineers	£999.00	£850.00	04/02/2016
Allotment Shed	Westbury Shed	£957.00	£957.00	04/02/2016

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